



Incidents and Injuries

The Student is able to demonstrate safe and correct performance in preparing for incidents and injuries:	Date	Sign-off	Notes
1. PLANNING			
a) Conduct a hazard analysis			
b) Develop procedures to reduce/avoid hazards.			
c) Train workers on proper procedures to reduce/avoid hazards, and how to handle appropriately if they do occur.			
d) Assign a safety committee to regularly monitor and update the hazard analysis and control plans.			
e) Recommend training required for workers and volunteers			
f) Walk through the workplace to check for potentially unsafe conditions.			
2. ATTITUDE			
a) Instill an attitude of safety among workers.			
b) Ensure that safety is a priority in the established policies and procedures.			
c) Give safety committee the authority to make changes where unsafe conditions or practices are found			
3. SUPPLIES			
a) Have the proper supplies available to respond to an incident. (Minor incidents can become major ones if basic emergency first aid kits and other emergency supplies are not available.)			
b) Appoint a "Safety Officer" to regularly monitor and maintain first aid kits and other emergency supplies.			
c) Train workers on the proper use of emergency equipment.			
3. COMMUNICATION			
a) Have emergency plans in place.			
b) Advise workers who to contact and how to contact the appropriate person in case of an incident.			
c) Train workers in proper emergency communications.			